



# 2020 Multi-Family Rental Registration And Inspection Form

Please fill out this form in its entirety and mail it to our office with the \$10 per unit payment:  
City of Coppell, Code Compliance, 265 E Parkway Blvd, Coppell, TX 75019 – phone 972-304-3500.

<b>Property Information</b> (name and address)	<b>Complex Data</b>	
	Number of Buildings	
	Number of Rental Units	
	Year Built	
Number of Vacant Units		
<b>Property Owner Information</b>		
Name:		
Mailing Address:		
Phone Number:		After Hours Phone Number:
e-mail:		
<b>Property Owner's Representative</b> (if other than above)		
Name:		
Mailing Address:		
Phone Number:		After Hours Phone Number:
e-mail:		

- I certify that I am representing the owner and I am listed above as the property owner's representative.
- I certify that I am the property owner.

\_\_\_\_\_  
Signature of Owner or Representative

\_\_\_\_\_  
Date Signed

The Code Officer will provide you with the unit numbers set for inspection for the 2020 inspections. Any units that fail inspection will require correction and re-inspection. A Code Officer will return to conduct a re-inspection when scheduled by the property owner or representative. Failing to comply with the Rental Registration and Inspection Program could result in fines and the units not being approved for occupancy.

*Below for office use:*

Payment received by:	Date:	Amount:
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