City of Coppell

265 E Parkway Blvd., Coppell, TX 75019

Phone: (972) 304-3500

Application for: Certificate of Occupancy

or Building Final (Unoccupied Building)**

Application Date:	**Permit ID:**	
CO Address:		Suite #:
Name of Business:		
Description of Business:		
Hours of operation:		
Business owner's name:	Property owner's name:	
Business owner's address:	Property owner's address:	
Business owner's phone#:	Property owner's phone#:	
Business owner's e-mail:	Property owner's e-mail:	
After hours Emergency contact for business:		

Please Check:

- New Tenant
- Same business owner, new name
- Clean and show**
- Sub lease **
- Same business name, new owner
- Expanding lease space**
- New property owner, no change in tenant **
- Shell building (no occupancy)**

(**Indicates C.O. certificate will not be issued)

Number of stories:		Number of exits:		Number of employees:	
Number of restrooms:		Sq. ft. occupied:		New tenant?:	Yes No

Is this a restaurant? If "yes", please provide SUP number: _____	Yes	No
Will there be high-piled combustible storage at this address?	Yes	No
Is there an automatic fire sprinkler system installed in the building or space?	Yes	No
Is there a fire alarm system installed in the building or space?	Yes	No
Will there be any potential for discharge of materials or byproducts into the sewer?	Yes	No
Will there be any hazardous material stored in the building (i.e. compressed gases, flammable liquids, flammable solids, corrosives, etc.)? If "yes", please provide list on separate page.	Yes	No

I hereby certify that the above information is true and correct to the best of my knowledge:

(Signature) _____ **(Printed Name)** _____

For Office Use Only:

Approvals:		***Date:***	***Approvals:***		***Date:***
Bldg. Insp.			Engineering		
Fire			Parks & Rec.		
Planning			As Builts Recv'd		

Occupancy group _____ Construction Type _____ Occupant Load of _____

C.O. will be issued under the _____ building code. Sprinker system required? _____

CD received ☐

12.2014