



City of Coppell
Building Inspections
265 Parkway Blvd.
Coppell, TX 75019
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CONTRACTOR REGISTRATION FORM

Registration is for one year from the date of registration or re-registration.

Please provide a clear, readable copy of the following supporting documents along with this form. This is a computer fillable form and can be printed out or saved* once all fields are entered – including check boxes – *using Adobe Reader XI which can be downloaded from the Adobe website free of charge):

- Copy of your state license (excluding general contractors)
- Copy of insurance (ALL CONTRACTORS)

Date of Registration _____

Owner's Name: _____

Name of Company: _____

Complete Mailing Address: _____
(Street & Number, City, State and Zip)

Office Number: _____

E-mail Address: _____

License Holders Name (if other than owner): _____

Check Type of Registration:

- General Contractor - \$100.00
- Plumbing* - no fee
- Electrical* - no fee
- Mechanical* - \$75.00
- Irrigation* - \$75.00

*State License Number: _____ *Expiration Date of State License: _____

People Authorized to Pull Permits (maximum of 3 people):

1st Person _____ Driver's License # _____

2nd Person _____ Driver's License # _____

3rd Person _____ Driver's License # _____

Owner's Signature: _____

You may pay by credit card, cash, check or money order in person at our office at 265 Parkway Blvd. or you may mail this form along with a check or money order to 265 Parkway Blvd. Credit card payments can be made on-line once you have been approved for the online portal. Credit card payments cannot be made over the telephone.