



CONSTRUCTION DEVELOPMENT PERMIT APPLICATION

Name of Applicant	<input type="text"/>	Date Submitted	<input type="text"/>
Address of Applicant	<input type="text"/>		
Phone Number	<input type="text"/>	Fax Number	<input type="text"/>
Location of Construction (<i>address, if available</i>):	<input type="text"/>		
Subdivision	<input type="text"/>	Section #	<input type="text"/>
		Block #	<input type="text"/>
		Lot #	<input type="text"/>
OR Survey/Abstract #	<input type="text"/>	Acreage	<input type="text"/>
Location description (<i>attach vicinity map</i>):	<input type="text"/>		

1. **Type of proposed construction or development:**

- Residential
- Alteration of a natural waterway drainage course
- Non-Residential
- Other (*describe & attach drawing or sketch*)
- Placement of Fill (*in right-of-way or on private property*)

2. **Description of Construction Permit requested:**

- | | | |
|---|--|--|
| <input type="checkbox"/> Paving | <input type="checkbox"/> Median or Landscape | <input type="checkbox"/> Box Culvert |
| <input type="checkbox"/> Sidewalk | <input type="checkbox"/> Water Main | <input type="checkbox"/> Rip Rap |
| <input type="checkbox"/> Drive Approach | <input type="checkbox"/> R.C.P. | <input type="checkbox"/> Fill Area |
| <input type="checkbox"/> Excavation | <input type="checkbox"/> Sanitary Sewer Main | <input type="checkbox"/> Drainage Channel Excavation |
| <input type="checkbox"/> Fire Lane | <input type="checkbox"/> Flume | <input type="checkbox"/> Slope Protection/Retaining Wall |
| <input type="checkbox"/> Bridge | <input type="checkbox"/> Inlet | <input type="checkbox"/> Parking Lot |

Provide an attachment containing the name and 24-hr. contact phone number of supervisor(s) for every contractor working under this general permit.

3. All construction shall be in compliance with, but not limited to, the City of Coppell Subdivision Ordinance, Standard Construction Details, Streetscape Plan and approved plans. The contractors shall adhere to the City's *Erosion Control & Sedimentation Ordinance*.

4. Applicant shall provide a copy of approved plans, specifications and the related cost estimate or contract for the purpose of permit fee calculation verification.

5.A Construction Inspection Permit Fee shall be paid prior to beginning work, in accordance with the City of Coppell Fee Ordinance. See Page 3 for calculation formula.

Amount Due: \$ _____

Date Paid: _____

NOTE: A separate excavation permit is required anytime pavement is cut or when there is work in the right-of-way not approved by the City Engineer.

➤ Any work requiring closure of a lane of traffic, street, or alley must be approved in advance by the Engineering Dept., with notification to the following prior to closure:

Police Department @ 972-304-3600

Street Department @ 972-462-5150

Fire Department @ 972-304-3512

Engineering Dept. @ 972-304-3679

➤ Attach barricade plan / trench safety plan of a lane or street closure. (Required)

➤ It is a requirement of this permit that As-Built Drawings be turned in at the end of this project. As-Built consist of 1 set full size paper copy, 1 set full size mylar and a CD with Autocad.dwg files.

NOTE: Street closures are allowed from 9:00 a.m. until 3:30 p.m. ONLY unless otherwise approved by City Engineer.

➤ A pre-construction meeting is required prior to beginning work related to this permit. Contact the inspector assigned to your project to schedule the meeting.

Printing your name indicates your acceptance of the terms and conditions of this form:

Signature of Applicant

Contact Number

Signature of Inspector

Contact Number

FOR CITY USE ONLY

Is the fill area located in an identified flood hazard area? Yes No

If YES, a Floodplain Development Permit is required before any construction can begin.

Is additional information required? Yes No

Are other federal, state, or local permits required? Yes No

PERMIT APPLICATION APPROVED PERMIT APPLICATION DENIED

City Approval

Date

Applicant shall indemnify and forever hold harmless against the City of Coppell each and every claim, demand or cause of action that may be made or come against it by reason of or if any way arising out of the closure, blocking, excavating, cutting, tunneling, or other work by the applicant under permit from the City, if such permit is granted.



INSPECTION FEE CALCULATION SHEET

Project Name Date

As per the City of Coppell Subdivision Regulations, the Developer shall pay 4% of the cost of the items to be permitted and inspected by the Engineering Department and dedicated to the City. The Developer shall pay 2% of the items to be inspected by the Engineering Department, but not dedicated to the City such as parking lots, private utilities, private drainage systems and so forth. Inspection fees are due on or before the date of the Pre-construction Meeting.

In order to verify the inspection fee due, please provide a copy of the development contract(s) and this spreadsheet with completed calculations to the Engineering Dept. The contract(s) should indicate the cost to construct the following improvements:

	PUBLIC IMPROVEMENTS CONTRACT AMOUNT	X 4% =	PRIVATE IMPROVEMENTS CONTRACT AMOUNT	X 2% =
Paving				
Water				
Sanitary Sewer				
Storm Sewer				
Alleys				
Sidewalks				
Other				
Total				

Grand Total (total of
both colored fields)