City of Coppell　　　　　　　　　　Phone: (972) 304-3512
Fire Prevention Division
265 E Parkway Blvd
Coppell, TX 75019

ACCESS CONTROL REQUIREMENTS

When is a permit required for an access control system?
Any time a system is installed where doors are electronic controlled from either the ingress or egress side. Installation shall conform to the 2012 IBC/IFC.

What needs to be included in the access control submission packet?
2 sets of plans, 1 set of material specifications, Building Department Commercial Building Permit form.

How long does the permitting process take?
Less than 10 working days.

What is the permit fee for an access control system?
The permit fee is $50; this includes the plan review and acceptance test.

When is an acceptance test of an access control system required?
Any time a permit is required, an acceptance test is required.