



Submittal requirements for work being performed in all categories:

- A completed and signed permit application;
- All general contractors and subcontractors must be registered with the City.

**Garage enclosures:** To enclose an existing garage, a new **attached garage** must be constructed elsewhere on the property that meets City requirements for two enclosed parking spaces.

- A permit for the new garage addition must accompany a garage enclosure permit.
- Submittal shall be the same as that of a first floor addition.
- The existing electrical disconnect will need to be relocated to the new garage location.

All inspections must be scheduled on-line or called in on the recorder. Website:

<http://webpermits.coppelltx.gov/impactwebclients/permits/permitting.aspx>

The recorder number is 972-304-3518. Same day inspections will be performed for all inspections received before 7 a.m. each weekday.