

## Create a Zinio Account

1. Connect to the library's Zinio Collection Page using your web browser, not the application.  
<http://www.rbdigital.com/williamtcozbytx/service/zinio/landing>
2. Click Create New Account (top right)
3. Follow the prompts to enter your library barcode number and other information.

## Browse and Checkout Magazines

1. Connect to the library's Zinio Collection page using your web browser.
2. Browse the library's collection of magazines.
3. Click on a cover to select one.
4. Click Checkout and Keep Browsing (check out more titles) OR Start Reading (begin reading your selection).  
You can read the magazines from the browser.
5. There are no limits on the number of magazines you can have at a time. The amount of storage available for the digital magazines depends on your device's storage capabilities. Deleting old magazines will create room for new titles.
6. Zinio eMagazines do not expire. They will stay active on your device until you decide to delete the issue.

## Reading Magazines on a Mobile Device

1. Visit your device's app store to download and install the free Zinio app. There is now a Zinio for Libraries App that will let you download and read magazines offline. It is currently only available for iPad and Android devices. It will be coming soon for iPhone and Kindle Fire HD devices. Note: Use the Zinio app only to read your magazines. Browse and check out new issues of library magazines using a Web browser.
2. Open the app and tap the settings icon
3. Sign in with your email address and password
4. Magazines that are faint with a down arrow need to be downloaded, tap the arrow to begin downloading (**Note: You must be online to download the magazines & not all magazines are compatible with all device types.**)
5. When the download is complete you can read that magazine offline
6. Only magazines that have been downloaded through the app (for PC, Mac, or mobile device) can be read offline

## Managing Your Account

1. Once you're logged into your account from the Library's Zinio page, click on My Collection located in the top right corner. You can view and edit all magazines you have checked out.
2. To change email notifications for new issues of magazines, click on the drop down menu located next to your name at the top right hand of the screen. Choose My Preferences. Add or remove titles to your email notification list. Click Update.

## Further Help and Troubleshooting

### Is there further support for troubleshooting?

Yes. There is a Help button located at the bottom of the Library's Zinio page. You can always call or stop by the Information Desk (972-304-3658) for more assistance. Feel free to bring in your device.

### I found a magazine on Zinio.com that I think the library should own. Can you add it to your collection?

Zinio.com offers just over 15,000 titles to the general public for purchase. However, Zinio only offers about 1,000 titles to libraries for patrons to read. It may not be available for us to purchase. But, please give us your recommendations because you never know what we will be able to get!