

Date of Request _____

Coppell Parks and Recreation Department Police Officer Booking Form

Renter Information:

Name: _____ Date of Birth: _____

Address: _____ City/State: _____ Zip: _____

Phone # Cell: _____ Other: _____ Emergency: _____

Event Information:

Event Date: _____

Requested Facility: _____

Type of Function: _____

Time of Function is from: _____ to _____ Expected Attendance: _____

Alcohol Service will be provided by: _____

Security Information:

*Renter is responsible for booking officers by contacting Sergeant Sammy Lujan
at 972-304-3589.

\$50hr/2hr minimum

\$45hr/3hr minimum

\$40/hr/4hr minimum

Number of Officers Required to Work the Event: _____

Name of Officers Assigned to Work Event:

Total Due _____

Date Renter Payment is Due: _____

Request Approval: _____

Sergeant Sammy Lujan

***Please return signed form to Coppell Senior and Community Center at least one month
prior to the rental date.**